

HOW TO MAKE REQUESTS PROPERLY



EVA / GENNA / ANGELINA

CHRISTMAS SONG



'All I Want for Christmas' Carpool Karaoke

The Late Late Show with James Corden ✓

4 天前 · 觀看次數：19,795,191

James caps off 2016 with a Christmas edition of Carpool Karaoke featuring Mariah Carey, Adele, Lady Gaga and other guests ...

最新

CC

[HTTPS://WWW.YOUTUBE.COM/WATCH?V=JKJEXBXRORA&APP=DESKTOP](https://www.youtube.com/watch?v=JKJEXBXRORA&app=desktop)

SMALL TALK



EXERCISE



EXERCISE

- 1. MAY I BORROW YOUR NOTE BOOK?**
- 2. I WOULD LIKE TO BORROW YOUR NOTE BOOK.**
- 3. I AM ASKING YOU TO GIVE ME YOUR NOTE BOOK.**
- 4. OH... I FORGET TO BRING MY NOTE BOOK LAST TIME.**



EXERCISE

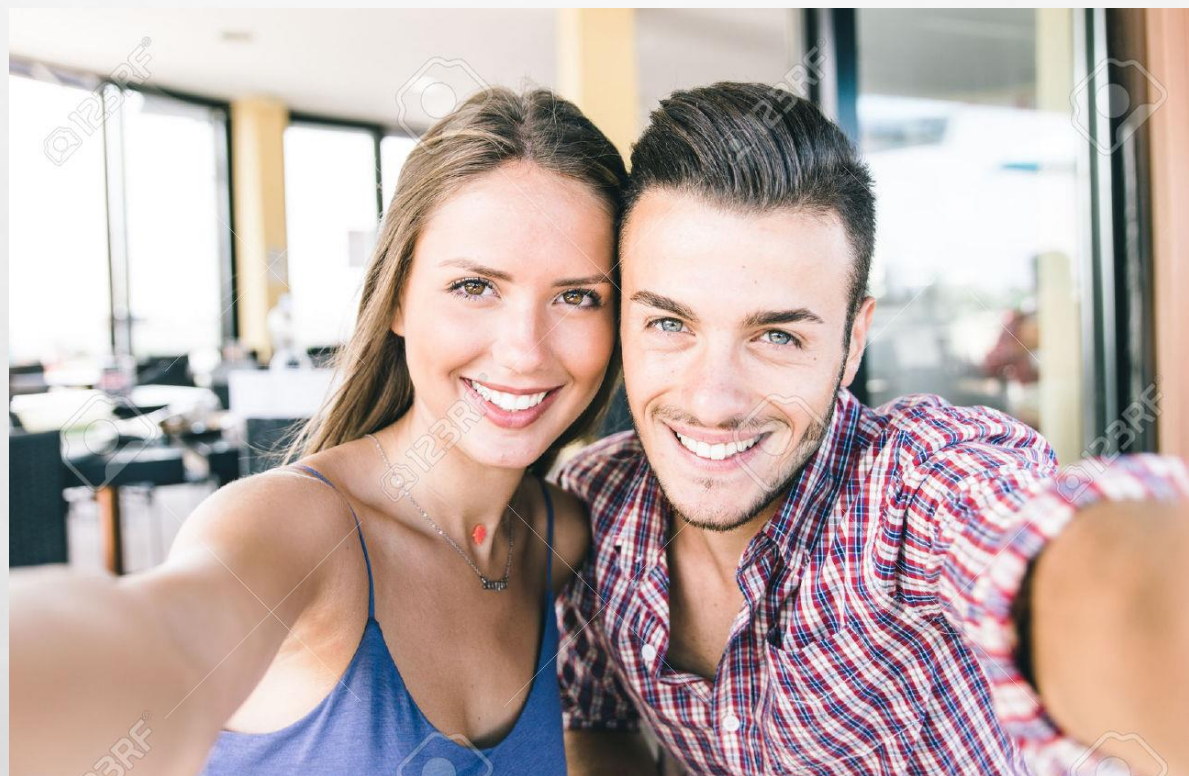


EXERCISE

- 1. BE MY GIRLFRIEND.**
- 2. WOULD YOU BE MY GIRLFRIEND?**
- 3. HOW ABOUT BEING MY GIRLFRIEND?**
- 4. I MUSK ASK YOU TO BE MY GIRLFRIEND.**



EXERCISE



EXERCISE

- 1. COULD I KISS YOU NOW?**
- 2. I WOULD LIKE TO KISS YOU NOW.**
- 3. DO YOU THINK KISSING ON CHRISTMAS EVE
WOULD BE WONDERFUL?**



VIDEO



這群人 TGOP | 學生的經典語錄【語錄系列】 Students' Classic Quotation (Quotation Series)


TGOP 這群人

3 年前 · 觀看次數：4,879,305

鎖定群人開始訂閱！ → <https://goo.gl/JwbB1p> A Day To Remember 更多搞笑
在這邊 → <http://ppt.cc/ISvc0> 播放清單經典語錄系列 → ...

CC

[HTTPS://WWW.YOUTUBE.COM/WATCH?V=-REQZIE_DSG](https://www.youtube.com/watch?v=-REQZIE_DSG)

A cream-colored envelope is centered on a dark, textured wooden surface. The envelope is slightly tilted. The text 'HOW TO WRITE A LETTER?' is written in a red, hand-drawn font across the front of the envelope. The background consists of horizontal wooden planks. On the left and right sides, there are vertical decorative elements: a white bar with a red top and bottom section on the left, and a white bar with a red bottom section on the right, both partially overlapping a brick wall background.

HOW TO WRITE A
LETTER?

PART 1

- 1. YOUR BASIC INFORMATION**
- 2. DATE**

(3. RECIPIENT'S BASIC INFORMATION)

PART 2

- 1. Salutation**
- 2. Greetings/ Friendly Opening**
- 3. Request**
- 4. Ending**

PART 3

- 1. Ending Salutation**
- 2. Your Name**



PART 1

1. YOUR BASIC INFORMATION

2. DATE

(3. RECIPIENT'S BASIC INFORMATION)



PART 1

Genna Ting

No. 1, Tunghai St., West District, Taichung City, Taiwan

0912-345-678

21st December, 2016

(Eva Lee

No, 2, Tunghai St., East District, Taichung City, Taiwan

0987-654-321)



PART 2

1. Salutation

2. Greetings/ Friendly Opening

3. Request

4. Ending



Dear Ms. Lee,

PART 2

Greetings! / I hope this letter find you well.
It's almost Christmas, and I am recently planning to hold a party at my place. I wonder if you would be available on this Friday. The party will start at 19:00. I hope you can come! Please e-mail me back as soon as possible.

Have a nice day! / Enjoy your weekend! / Stay warm!





PART 3

1. Ending Salutation

2. Your Name



PART 3

**BEST/ BEST REGARDS/ YOURS/
SINCERELY,
GENNA TING**



Name
Address
Contact Info

OVERVIEW

Date
(Recipient's Info)

Dear Mr./ Mrs./ Ms. _____,

Greetings! / I hope this letter find you well.

CONTENT

Have a nice day! / Enjoy your weekend! / Stay warm!

Best/ Best regards/ Yours/ Sincerely,
Your Name



WRITE A LETTER TO SANTA CLAUS!

RECOMMENDATION FORMAT:

1. Salutation
2. Politely ask how he/she is doing.
(as well as Ms. Claus, Reindeers, and Elves)
3. Make request (2-3 things)
4. Thank him for his kindness and generosity
5. Ending Salutation



VIDEO TIME



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